

**SHELBY COUNTY GOVERNMENT
CONTRACTS ADMINISTRATION
160 N. MAIN, SUITE 950
MEMPHIS, TN 38103
(901) 222-2140 PHONE (901) 222-2062 FAX**

DEPARTMENTAL COMMUNICATION

TO: Jason Morris
Roads, Bridges, & Engineering

FROM: Tyra Stevenson JA
Contracts Administration

DATE: October 13, 2022

SUBJECT: Change Order – Encore, LLC
Contract Number: CA2100686-2

Attached please find **one (1) fully executed** copies of the above-referenced contract that have been executed by Lee Harris, Shelby County Mayor, for Shelby County Government. Please retain a copy for your files and forward a copy to *Encore, LLC* along with a "Notice to Proceed" for the described services of the contract.

Generally, contract(s) contain many terms and conditions and, in a number of instances, have provisions that impose duties and conditions on the County which if not followed or violated, will result in a monetary loss or other penalty being imposed on the County. Please insure that the appropriate individual within your department, who is responsible for monitoring and compliance of this agreement, is fully aware of its entire terms and conditions and of any requirements contained therein. If there are any questions that arise as a result of the contents of the attached, please contact Contracts Administration immediately.

Also, on occasion, one contract will affect how another contract is administered. Normally this situation involves either Federal or State grants which require that the funds received be spent under a separate contract(s) in a specific manner. Coordination of both contracts is mandatory. If there are any questions that arise as a result of the contents of the attached, please contact Contracts Administration immediately.

Please make sure that the above referenced contract number is shown on all invoices and correspondence pertaining to this contract.

Attachments

Contract (1)
Encumbrance Form Bank
PO (n/a)

CHANGE ORDER
PROJECT: Big Creek Park Construction - Millington Levee

CHANGE ORDER NUMBER: 02
INITIATION DATE: 10/04/2022
COUNTY PROJECT NO: CA220686
CONTRACT FOR: CONSTRUCTION
CONTRACT DATE: April 1, 2021

You are directed to make the following changes in this Contract:

<u>Item No.</u>	<u>Item Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Total Cost</u>
	Raise existing sewer manhole on levee 3.21 ft.				\$5,721.00
TOTAL					\$5,721.00

Not valid until signed by both the Owner and Engineer.
 Signature of the Contractor indicates their agreement herewith, including any adjustment in the Contract Sum or Contract Time.
 The original (Contract Sum) was \$2,777,145.00
 Net change by previously authorized Change Orders (\$27,250.00)
 The (Contract Sum) prior to this Change Order was \$2,749,895.00
 The Contract Sum will be decreased by this Change Order \$5,721.00
 The new Contract Sum including this Change Order will be. \$2,755,616.00
 The Contract Time will be increased by 0 calendar days.
 The Date of Substantial Completion as of the date of this Change Order therefore is:

October 10, 2023

Authorized:

Darren Sanders, P.E.
County Engineer
 6449 Haley Road
 Memphis, TN 38134

ENSCOR, LLC.
Contractor
 5566 Commander Drive
 Arlington, TN 38002

Shelby County Government
Owner
 160 N. Main Street
 Memphis, TN 38103

By Darren J. Sanders
 Darren Sanders, P.E.
 Date 10/4/22

By [Signature]
 Jeff Smith
 President
 Date 10-4-2022

By [Signature]
 Lee Harris, Mayor
 Date 10/12/22

[Signature]
 Chris Masin, P.E.
 County Project Manager

APPROVED AS TO FORM AND LEGALITY:

[Signature]
 Contract Administrator
 Assistant County Attorney